

Conditions of hire - poet's corner

POETS CORNER TENANTS AND RESIDENTS ASSOCIATION

LANDOR HOUSE ELMINGTON ESTATE

CONDITIONS OF HIRE

1. The hall, rooms, kitchen, toilets, the structure within and outside of the hall premises are swept and left clean and tidy. And all rubbish are securely tied and deposited in the outside bin.
2. Residents within the immediate vicinity of the hall are not disturbed by music and noise during or after the session.
3. Guests do not gather outside the building during or after the event has ended.
4. No damage is caused to any part of the hired premises or property (furniture, toilet and kitchen facilities etc.)
4. Hirer shall vacate the premises promptly at the agreed time. Hirer vacates premises exactly at the agreed end time.
5. No alcohol is to be sold or offered for sale.
6. The hall shall not be hired out for the purpose of profit making by private individuals / organisation
7. The hall shall not sub-let under any circumstances.
9. The hirer accepts he/she is responsible for maintaining good order and decency during and after the event.
And shall be responsible for own behaviour and the behaviour of guest or persons in the hall during and after the event.

10. The Hirer shall ensure that all present comply with these conditions and the management committee will not be held responsible for any negligence, accident, loss, damage or injury incurred by or to me, or any person within the hired premises during or after the period of hire and any preparatory period before the actual period of hire agreed to by the management committee.

11. I accept that the management committee shall not be held responsible for the loss of properties left in the hired premises. Neither shall the management be held responsible for any actions which cause the event to be cancelled or temporarily interrupted.

12. I understand that the Duty officer has the right to clear and close the hired premises and terminate the hire should there be a contravention or breach of any of the conditions. I shall therefore not have any rights of remedy against the management committee in respect of this action.

13. I understand that cancellations will only be entertained 10 days before the event. I agree to pay a deposit of £50. I understand that I will only receive this deposit if I meet all the requirements laid out in the terms and conditions of hire.

I have read the terms and conditions of hire and I hereby agree to abide by all the terms and conditions of hire.

Name and signature

Address

Telephone number